

Important!

Attendance Procedure

Students are allowed 3 Parent Notes per semester to excuse absences. A Parent Note will cover 1 period or 1 full day. Students should submit all notes to the Attendance Office in Building 1, Room 10, before school, during lunch, or after school.

A student checkout will be considered 1 Parent Note unless a doctor excuse or formal documentation has been provided.

Up to 5 unexcused absences are allowed per class, per semester. The 6th unexcused absence in any class may cause a student to be at risk of receiving a 59 for that semester unless an Attendance Appeal is cleared by the Attendance Committee.

Thank you!